

**Teacher Education Council Minutes**  
**Friday, October 10, 2008**  
**1:00 – 2:30 P.M.**  
**Cleveland Hall 205**

*Members Present:* Dr. Barbara Bontempo, Dr. Pixita del Prado Hill, Ms. Dara Dorsey, Dr. Luanna Gomez, Dr. Jill Gradwell, Dr. Satasha Green, Dr. Theresa Harris-Tigg, Dr. Shirley Hayes, Dr. Lisa Hunter, Dr. Rosalyn Lindner, Dr. Steve Macho, Dr. Robin O'Dell, Dr. Lori Quigley, Dr. Kevin Railey, Dr. Ronald Rochon, Dr. Keith Schmidli, Dr. Christine Scott, Dr. Mark Severson, Dr. Joe Zawicki, Dr. Peter Loehr, Dr. Dave Wilson, Holly Quicksey, Yves Gachette

**I. Call to Order:**

The meeting was called to order at 1:00 p.m.

**II. Approval of Minutes:**

Dr. Schmidli motioned to approve the minutes, Dara Dorsey second, all were in favor.

**III. Update from Dean Rochon, APV for Teacher Education.**

- Update on P-12 Committee. Discussion of last year disposition, investigating policies aggressively. SUNY legal urged to move forward. Key thing: identify committee members with Associate Deans, Teacher Certification Officer, Director of Field Placement, Faculty Member from TEC who will meet to review draft copy of policies and due process procedures
- Reviewed notes from teleconference with L. Rosenthal, SUNY Legal, regarding dispositions and implications for fingerprinting policy
- Dr. Gradwell noted their department developed policies for the incoming freshman, they give one year for awareness, in addition to utilizing a website check sex offender data base.
- Dr. Schmidli questions how will fingerprinting and background checks might affect students already enrolled
- Dr. Rochon – informed TEC of the FERPA training session by SUNY Counsel on campus, October 28<sup>th</sup>
- In the meantime, if any issues arise, faculty are encouraged to communicate directly with chairs and deans.
- After much discussion, Dr. Rochon said that NCATE UABIS MEETING is the week of October 12. He will not be present at the next TEC meeting because he will be at NCATE BOE training

**IV. A. Committee Business** – Updates from committee chairs:

- *Unit Assessment Committee* – Dr. Warren Gleckel – not in attendance
- *Program Assessment Committee* – Dr. Shirley Hayes, chair
  - Members: Dr. Deborah Hovland – Modern and Classical Languages
  - Dr. Dave Henry – Elementary Education & Reading
  - Dr. Lisa Hunter – Music Ed
- *Policy Review Committee* – Ms. Dorsey – no update
- *Field/Clinical Experience Committee* – Dr. Lisa Hunter, chair

- What is the timeline for hiring a coordinator? Dr. Rochon stated paperwork is approved and will be advertised very soon.
- Lisa Hunter raised a question about the process being the same with regard to field placement in the Buffalo Public Schools
  - Dr. Kathy Wood, Winner Fisher, Dr. Theresa Harris-Tigg, and Julie Romain (BPS) will be using the same list as last year
  - Dr. Rochon stated to also use same list. Dr. Wood to contact Julie Romain
- Lisa Hunter asked about student teacher calendar-second semester, inter-semester courses, required overlap
  - Dr. Quigley stated SUNY New Vision requires 75 days for student teaching. Schools break at different times so use May 14<sup>th</sup> date and count back 75 days. No conflict this semester.
- Dr. Quigley also brought up student handbook and cooperating teachers' handbook which has not been updated in awhile. Would like to review handbooks to come up with one standardized version.
- *Faculty Development Committee* – Dr. Satasha Green – no update
- *By-laws Committee* - Dr. Quigley – no update  
Members: Dara Dorsey and Dr. David Wilson
- *Secondary Education* – Dr. Gradwell no update  
Members: Drs. Pixita del Prado Hill and Barbara Bontempo

**B. SOE Strategic Plan – TEC Executive Committee Recommendations –**

- TEC Executive Committee shared with the council their suggested revisions/editions as presented to the SOE Strategic Planning Committee
- Dr. Roz Lindner – reflected that the Strategic Plan is not assessment driven, and did not see skills or dispositions reflected adequately in the document.

ACTION: Dr. Keith Schmidli motioned to accept the TEC suggested revisions/editions to the SOE Strategic Plan and Jill Gradwell seconded; all were in favor.

**C. Unit Assessment/Accreditation Update: Dr. Quigley**

- All programs were approved except for two. February 1<sup>st</sup> is the deadline for the two programs
- Rubrics workshop last month. 12 people. Jill Gradwell said it was very informative.
- Teacher Work Sample next workshop. RSVP to Allison Winkowski x4214 or via email.
- Dr. Quigley to ask Tamara Horstman-Riphahn to upload on the SOE website
- Program Point Person to update information in spa report – teaching, scholarship service, add new faculty, delete faculty

**V. New Business:**

- A. **TEC Website** - Steve Macho – Talked about a link from each of the schools website, possibly from the programs website, etc... Steve to take back to computing services and see what can be done.

**B. Title II Program Completer Report:** Yves Gachette from Institutional Research. Program completers, there is no way to identify post back certification program completion. Banner data left out of Title II. Yves stated another round in December

- Also talked about “SUC @ Buffalo State”
- Lori and Ives – central location, looking for recommendations.
- Beth Storm-Reif to attend next meeting

**C. NYSCTE Faculty Resource Website:** Dr. Quigley will send out new NYSCTE information for advisors to use as check system for advising

- SUNY Teacher Education Assessment Symposium – Drs. Jill Gradwell, Joe Zawicki, Theresa Harris-Tigg, Shannon Gormley-Budin, and Lori Quigley attended

**VI. Other Business:**

- Lucille Clifton, local author on campus on October 29<sup>th</sup>.
- Dr. Rochon encouraged TEC members to report back to their departments
- Dr. Rochon noted having scheduled a meeting with Provost and to discuss budget, must hires and Teacher Education Assessment Coordinator Unit hire

**VII. Adjournment:**

Meeting was adjourned at 2:36