

ISAS Board Minutes

March 2, 2008

10:00 a. m.

Butler Library 134

Present:

ISAS Board Chair	Voldemar Innus
ISAS Advisory Council Co-Chairs	Don Erwin, Maryruth Glogowski
School of Arts and Humanities	Benjamin Christy
School of Education	Lori Quigley
School of Natural and Social Sciences	Mark Severson
School of the Professions	Rita Zientek
College Senate Chair	Sharon Cramer
Graduate School	Kevin Railey
Student Affairs	Mark Petrie
Student Representative	TBD
University College	Scott Johnson
Ex-Officio	Judi Basinski

Excused

Finance & Management	Yves Gachette
Institutional Advancement	Susie Bair

1. Summary of recent ISAS Board and Advisory Council meetings

Don Erwin gave a summary of the December 15, 2008 ISAS Board meeting as well as the January 28, 2009, and February 11, 2009, ISAS Advisory Council meetings.

2. Recommendations for the ISAS Board passed at the 1-29-2009 ISAS Advisory Council meeting

Four recommendations forwarded from the ISAS Advisory Council were voted on as follows:

1. Request using \$73,000 of the \$232,000 Tech Fee Reserve Fund to complete the Lab replacement this year. **Approved**
2. Request the expenditure of approximately \$4350 from the Tech Fee Reserve to pay for 50% of the installation of robust wireless connectivity in BL 210 to support 40 laptops for a series of critical NCATE training sessions. Since this is a room that belongs to Finance & Management (Events) and not the library, the Comptroller will fund the remaining 50%. **Approved**
3. Request the use of the Tech Fee Reserve Fund to pay \$9258 for server consolidation. **Approved**
4. Request for wireless in Savage (\$8700). **Tabled**
Send to ISAS AC for clarification and inclusion in prioritized overall wireless plan

3. Discussion on equipment for new buildings

This discussion was intended to address any assumptions about the use of tech fee for new equipment in either of the two new buildings (Science and Mathematics Building and Technology Building) that are now in various stages of planning. Highlights from this discussion include:

- How is “equipment” defined in the planning discussions? Wires are considered part of the construction budget, but the network equipment, like routers and wireless access points, are not.
- Where does the equipment budget come from? At this point that still needs to be clarified.
- The equipment planning also needs to include projectors, workstations, wireless, etc., not just scientific equipment such as microscopes and autoclaves, etc.
- There was discussion about the implications of having this equipment funded by tech fee and whether tech fee could be increased to cover the costs. VP Innus stated that while overall student fees for Buffalo State students are in the lower range compared with other SUNY schools, the Tech fee is in the mid range. With the recent increase in tuition, it is believed that there is little support for increasing fees within SUNY. Dr. Cramer indicated that the College Senate would have to approve any proposals for an increase and there may need to be a student committee next year to investigate the proposal.

4. Summary of projects

Don Erwin presented a brief summary of existing projects and handed out a spreadsheet of existing and requested projects. One of the requested projects is the implementation of an online catalog. There was discussion on not only the technology to be implemented, but also the changes in process and need for a dedicated position to manage the catalog data. While the ISAS Board does not control any funds to cover this type of project, it supports the proposal to implement such as system (software, procedures and people). It was also noted that any such project implementation is subject to coordination with other existing projects and the ISAS Board will establish the relative priority of this project among others.

5. Strategic Planning and Technology

This topic was requested to be added to the agenda by Dr. Cramer, but there was insufficient time to address it. It will be included on the next ISAS Board meeting agenda.