

ISAS Advisory Council Minutes

October 8, 2008

Noon

Butler Library 208

Present:

Co-Chairs: Don Erwin & M. Glogowski

SAH: Kerran Sanger

SE: Lori Quigley

SNSS: Karen O'Quin

SP: Rita Zientek

Academic Computing: M. Miszkiewicz

Athletics: Jim Fowler

Campus Life/Residence Life: T. Ecklund

College Relations: Melissa Meehan

CTS: Judi Basinski

Finance & Management: Michelle Bonn

Institutional Advancement: Jill Powell

Instructional Technology: M. Kenyon

Networking & Telecom: Tom Killian

Student Affairs: Rock Doyle

Student: Peter Greenhalgh

University College: Doug Koritz

University Police: Peter Carey

1. The Minutes of September 3, 2008 are on the Web site.
<http://www.buffalostate.edu/cio/documents/ISASadvisorycouncilminutes080903.pdf>
2. Budget situation and impact on priorities - Maryruth passed out revised copies of the budget situation in COLOR. Purple indicates the SUNY proposed Plan to withhold Academic Equipment Replacement and the Student Computer Access Program funds. This totals nearly \$400,000. It is only a proposal and may not come to pass. Don summarized the comments of the ISAS Board meeting that took place last week. The CIO will hold the \$140,000 Academic & Scientific Equipment and the \$232,000 Tech Fee reserve and the Board will make decisions about disbursement after the budget decisions in New York State are clearer.
 - a. Melissa Miszkiewicz described the impact on the Lab replacement schedule. Library labs will be delayed one year. Other significant adjustments will be made because more than ½ of the funding is from SCAP.
 - b. *Action Item:* Faculty Staff replacements will continue and with the replacement of an additional 45 machines the campus should be in good shape with no machines older than 4 years. Functional areas, like Registrar, Financial Aid, and Finance & Management are not on the replacement schedule though, and old research equipment will prove problematic as we move forward. There is no money for replacing printers as Maryruth used to use AERF. There is good reason to go GREEN and use networked printers with forced duplex printing. Thought will be given on how to approach this. Melissa will meet with associate deans to discuss.
 - c. *Action Item:* Faculty Staff replacements are also adversely impacted by requests for custom machines (frequently when it is not even necessary) because they can cost twice as much. These requests can cause delays of many months too (Apple is notoriously slow on custom builds). Standard machines are powerful and more readily provided. Melissa will meet with associate deans to discuss as well.

3. The ISAS Operational Plan for Technology – It was finalized by the Board with new dates (2009-2013) and a change in 2 and 9 to accommodate a broader infusion of technology into all campus spaces. It is on the Web site.
<http://www.buffalostate.edu/cio/documents/ISASOperationalPlanforTechnology2009-2013.pdf>
4. Class cancellation notification process – Associate Deans and others will consult their constituencies to see if we can have a better system of notifying students when individual classes are canceled. Pete Carey reminded us that NY Alert will be used when the campus cancels all classes. However, the administration would like us to explore the possibility of notifying students when a single class is canceled; possibilities include ANGEL, email, a phone number, etc. Can technology help? This will be discussed in depth at the November 5th ISAS Advisory Council Meeting.
5. Project Status review
 - a. Network projects update – Tom Killian reported that the Dark Fiber construction should be completed by the end of November. The Wireless plan is estimated at between \$500,000 and \$1,000,000 and no funding has been identified. It is probably time to get monitoring and design software however.
 - b. Campus Portal overview – Don indicated that the proof of concept work on Luminis has progressed to where ANGEL can do the single signon. Banner will be tested next. Sungard consulting is being delayed to save funds so this may go a bit more slowly.
 - c. *Clarification needed:* Teacher Education Unit Assessment - Lori Quigley questioned the costs listed for Taskstream and the number of licenses.
 - d. ANGEL/Banner interface – Melaine Kenyon is doing legwork on this talking with CTS, ITEC and SICAS to see what will be involved.
 - e. One Card System –Carolynn Krupp reported that Phase 1 training has been completed and that the printing and copying in Butler Library will be rolled out October 15th. Printing in Labs on campus will follow. The new system will accept credit and debit cards and put “Bengal Bucks” onto the card. Sodexo uses the Blackboard system and we are using their server. Efficiencies on both sides are already being realized. Options for Phase 2 include a new ID card system and using Bengal Bucks for vending machines, laundry, event access, and community partner vendors (like Tops, Subway, etc.). It will also allow funds to be deposited through a Web interface by students (or parents)!
6. Next meeting – The next meeting will be a lunch (pizza) meeting on Wednesday November 5th at noon in BL 208. Bring class cancellation notification ideas!