

ISAS Advisory Council Minutes

November 5, 2008

Noon

Butler Library 208

Present:

Co-Chairs: Don Erwin & M. Glogowski

SAH: Kerran Sanger

SE: Lori Quigley

SNSS: Karen O'Quin

SP: Rita Zientek

Academic Computing: M. Miszkiewicz

Athletics: Jim Fowler

College Relations: Melissa Meehan

Facilities: Brian Wittmer

Finance & Management: Yves Gachette

Institutional Advancement: Jill Powell

Instructional Technology: M. Kenyon

ISAS: Carolynn Krupp

Library: Maureen Lindstrom

Networking & Telecom: Tom Killian

University College: Doug Koritz

University Police: Peter Carey

1. The Minutes of November 5, 2008 were approved as posted on the ISAS Web site: <http://www.buffalostate.edu/cio/x547.xml>
2. ISAS Budget Response - Don spoke about maintaining core services and applications, working within the ISAS Board and Council structure and the ISAS Operational Plan for Technology to set priorities for new initiatives.
3. *Action Item* Class cancellation notification process – There was a detailed discussion of the information and approaches brought back by associate deans relating to the notification of students when individual classes are canceled. Maureen Lindstrom offered the concept of using an Information Commons telephone number as the one place to call. Pete Carey suggested that we will need to “authenticate” the professor who calls in so Maureen will work with associate deans to explore the feasibility of a functional process. Don will report back to VPC on this.
4. *Action Item* Software in Departments – Maryruth asked associate deans to create a list of ongoing software licensing commitments that should be funded by Tech Fee. Not all were on the regular “approved” list. Some went in each year as special Tech Fee requests. It was the consensus of the group (as well as the recommendation of ISAS) that these be honored since classes are dependent on the software. Consult in advance with CTS as usual and then please forward pink requisitions to Maryruth once it is determined that this software is still needed. (There should not be too many of these – maybe \$15,000 worth.)
5. Web Links – Melissa Meehan spoke a bit about our outgoing Ingeniux Web software and the need to remove obsolete files. Apparently, “unpublishing” is not working properly. A new system is anticipated within the next year. Nevertheless, be careful about leaving superseded information on the server.

6. Updates & Announcements

- a. Tom Killian and Don Erwin explained a bit of what Dark Fiber will do for us: \$70,000 savings on Internet fees to 3rd parties; disaster recovery/business continuity access via NYSERnet; Internet 2 capability.
- b. Lori Quigley confirmed that assessment is still an issue for the Teacher Education Unit. Maryruth asked if they expect the campus to purchase and implement AMS? If so we need to plan and identify funding. NCATE will be back for a focused visit in spring 2010.
- c. Melissa Miskiewicz asked if Institutional Advancement has corporate ties that can help us through this budget crisis with equipment and/or expertise. None are known at this point. This may be a strategy to pursue.

7. Next meeting – The next meeting will be a wrap sandwich lunch meeting on Wednesday December 10th at noon in BL 208.