

ISAS Advisory Council

May 21, 2008

10:30 am

Butler Library 208

Present: Don Erwin & Maryruth Glogowski (co-chairs); SAH: Kerran Sanger; SNSS: Karen O'Quin; SP: Rita Zientek; College Relations: Melissa Meehan; CTS: Judi Basinski; Finance & Management: Yves Gachette; Networking & Telecom: Tom Killian; Student: Peter Greenhalgh; University College: Scott Johnson; University Police: Peter Carey

The Minutes of April 11, 2008 were accepted as distributed.

Budget: Don Erwin led a discussion of the current SUNY budget situation and potential impact on priorities. He distributed a Project List document to frame the issue (attached). He noted that the Luminis Portal project has been delayed and even the demonstration has yet to be scheduled. Is single sign-on and a portal implementation one of our top priorities?

All members are urged to gather the needs and priorities of their constituencies as there may be hard decisions in the future on which projects go forward and which do not.

Many projects have not even hit the radar screen yet; e.g., the institutional repository that will likely emerge from the Digital Content and Curation Task Force.

We also need to strategize on how to equip the new buildings that are coming on line, like the Sciences & Mathematics Complex and the Technology Building.

Kerry Sanger urged us to look not just at the cost of the proposed projects but the costs of the workarounds - the plans B, etc. There are also opportunity costs. The example used here was the cost of NOT doing the one-card system.

Yves Gachette asked that budgeted projects be proposed in a 5-year cycle because that is the way the campus looks at funding. He noted that enrollment is trending downward and that Tech Fee revenues may in fact decline. He will provide Maryruth with a projection for 2008-2009. In the event of declining Tech Fee revenue or spending caps he suggested that some of our proposed projects may qualify for Investments in the Future funding; e.g., the admissions software.

It was decided that before this Advisory Council makes recommendations on priorities **each proposed project have an "advocate" present for 5 minutes** on why their project should be funded.

Operational Plan: Maryruth Glogowski distributed the latest draft of the Information Systems and Service Operational Plan for Technology (also

attached). The document was **approved by the ISAS Advisory Council** and will be forwarded to Vice President Innus and the ISAS Board. It needs to be part of the Draft Strategic Plan that will be submitted with the Middle States Periodic Review Report on June 1, 2008.

Banner: The requested change in the Banner Time Out has been referred to the Information Security Group. They are schedule to meet on May 22nd.

Mark Petrie was unable to attend and present his rationale for acquiring the Admissions Recruiting Software so that agenda item was tabled.

The next meeting will be scheduled after the budget situation clarifies a bit.

The meeting adjourned at 11:20 am.