

**Information Services and Systems Board
Meeting Summary
October 30, 2007**

In attendance:

Judi Basinski, Ex-officio
Sharon Cramer, College Senate Chair
Don Erwin, Administrative ISAS Board Chair
Larry Flood, School of Natural and Social Sciences
Yves Gachette, Finance and Management
Voldemar Innus, ISAS Board Chair
Rita Zientek, School of the Professions
Dennis McCarthy, School of Arts and Humanities
Mark Petrie, Student Affairs
Lori Quigley, School of Education
Kevin Railey, Graduate School

Absent:

Maryruth Glogowski, Academic ISAS Board Chair
Jan Ramsey, University College
Student Representative

1. Academic and Administrative ISAS Boards

A summary was given stating that the membership of the two ISAS boards has been determined and that the first meeting of the boards will be a joint session on November 7. Items for discussion at that meeting will be an overview of the governance process for those two boards as well as the introduction for some items that need to be researched and reported at the ISAS Board including a campus-wide card system and digital signage as well as a reports on in progress projects, such as the network and wireless projects and Banner.

2. Teacher Education Unit Assessment

The chair gave an overview of the process in place to select a tool for teacher education unit assessment and how that process fits into the ISASA Board's charter. The procurement of any application, such as the one for the Teacher Ed Unit Assessment project, will have to be evaluated by the ISAS board to define where the priority for the implementation of that project will be placed among other competing projects. Implementation considerations include the installation of any required software and hardware, analysis and development of any required interfaces, databases, or reports necessary to support the project's requirements, resources to staff on-going support services for the selected application, and training for end users (faculty, students, and staff). The Teacher Ed Unit Assessment application selection is such that it will be the first item for the board to consider and establish priorities.

3. Status of Existing Projects

a. Banner

Don Erwin gave a summary of accomplishments to date and upcoming activities. Of particular note was the decision to wait until spring 2008 to make Banner the system of record. This was necessitated due to the number of capabilities that need to be fully operational when Banner is made the system of record, such as reporting and user account creation. These items will not be ready in fall 2007.

b. Network Investments

- i. On-campus Network: Judi Basinski gave a summary of the campus-wide network updates that are in progress and noted that all building should be seeing better network performance.
- ii. Dark Fiber Network: Voldemar Innus reported that the legal documentation has been reviewed and should be ready soon. That will open the way for planning the dark fiber installation project.

End of summary