

## **ISAS Support Boards Initial Joint Meeting**

November 7, 2007

3:00 - 4:30 pm

BL 208

**Present:** Basinski, Judith; Bonn, Michelle (for Yves Gachette); Doyle, Rock; Erwin, Don F.; Glogowski, Maryruth; Johnson, Scott; Lindstrom, Maureen; Miskiewicz, Melissa J.; O'Quin, Karen; Quigley, Lori; Rera, Lou; Zientek, Rita; Powell, Jill

**Invited Guests:** Fusco, Carolyn; McCarthy, Dennis

**Excused:** Cappella, Betty; Kenyon, Melaine; Shaw-Burnett, Margaret;

**Welcome & Overview of Governance** – After introductions Don Erwin distributed the Information Services and Systems Strategy document that Vice President Innus shared with the “big board” at their September 12<sup>th</sup> meeting. Membership to date was shared. Tom Killian will be added as the Networking representative to the Administrative board and a representative will be sought from the University Police Department. We still need the name of the rep from Facilities and we need students. (Attached)

**Report of main ISAS Board activity** – Don shared the minutes from the Information Services & Systems (“big”) Board meeting on October 30<sup>th</sup>. Much of that meeting focused on Teacher Education Unit Assessment issues.

**Updates** – Judi asked Melissa Miskiewicz to give an overview of current plans for the Office 2007 and Vista upgrades. Office 2007 will begin rolling out in January 2008. Vista will probably roll out in January 2009. Everyone must be on Office 2007 by the time Vista is implemented because it will not support previous versions of the Office Suite.

**Wireless** – Judi Basinski distributed a list of the current wireless requests that have been gathered over the past two years. (Attached) Implementation of these requests will begin shortly.

There was a Wireless Task Force in the past but it has not met in the past year or so. It was decided not to create a new task force but to use the two support boards (this combined group) to decide strategic implementation and policy issues. Academic Computing (Melissa) and Information Commons (Maureen) and Networking (Tom) will develop a set of questions for us. Members of our joint board will then query our constituents and bring answers back for a discussion of strategy and policy issues. This will be done quickly since this matter is pressing.

**Major Procurements** – Maryruth Glogowski introduced the topic of major procurements facing the campus. Currently the Teacher Education Unit and

School of Ed are evaluating TaskStream and Tk-20 for **Unit Assessment**. The ISAS Board has given them the go ahead to make a decision. **PeopleAdmin** will be procured and Dennis McCarthy will come back next spring to manage the project.

This group asked Don to move forward and gather information to recommend a **SmartCard/OneCard** system for printing, room access, vending, etc. He will include Information Commons, SAH, College Relations, University Police, Facilities, and Residence Life. The current PrintChoice system uses obsolete technology and support for hardware is fast disappearing. New systems are more complex but can meet other pressing needs – like room access for labs and studios.

**Digital signage** is being requested and there are a few vendors, including some on state contract, that have good products in use on sister campuses in SUNY. Maryruth was asked to solicit demos and invite interested parties including College Relations. Other requests have come in for **recruiting software** and **knowledge base** software that includes content.

**Future Meetings** -- Consensus was that joint board meetings make sense. It is hard to divvy up issues into administrative vs. academic. Most technology crosses the borders. Future meetings may be held prior to College Senate meetings on Fridays at 1:00 – this has worked well in the past. This December will not work because of special activities that day, but for spring it may work.

## **Information Services & Systems Support Boards 2007-2008**

### **Academic ISAS Board**

Chair: Maryruth Glogowski

SAH: Lou Rera

SE: Lori Quigley

SNSS: Karen O'Quin

SP: Rita Zientek

Graduate School: Betty Cappella

University College: Scott Johnson

CTS: Judi Basinski

Academic Computing: Melissa Miskiewicz

Instructional Technology: Melaine Kenyon

Library/Information Commons: Maureen Lindstrom

Students:

### **Administrative ISAS Board**

Chair: Don Erwin

Academic Affairs: Rita Zientek

Continuing & Professional Studies: Margaret Shaw Burnett

CTS: Judi Basinski

Facilities:

Finance & Management: Yves Gachette

Institutional Advancement: Jill Powell

Networking & Telecom: Tom Killian

Student Affairs: Rock Doyle

University Police:

**Current Wireless Requests**  
**11/07/2007**

- CS 215 (Tech fee request)
- HB 325/333 (Tech fee request)
- UH 210 – ground floor (Tech fee request)
- Butler Library wireless expansion
  - BL 208/210
  - CyberQuad
  - Curriculum Lab
  - BL 204
- Residence Life requests
  - Perry/Neumann Lounge
  - Moore Complex Lounge
- Classroom Building Lounge
- Sports Arena
- Dining Services
  - Student Union (w/renovation project)
  - Science Bldg. Lobby
- Weigel Health Center
- GC 418 (President's Conference Room)
- Instructional Resources Conference Room