

PROGRESS REPORT

FOR INDEPENDENT PROJECT OR INDEPENDENT STUDY

COMMUNICATION DEPARTMENT, BUFFALO STATE COLLEGE

www.buffalostate.edu/communication

Students enrolled in COM 495 are required to submit progress reports every two weeks, in partial fulfillment of the requirements for receiving a final grade.

Student_____	Spring semester reports due	Fall semester reports due
Academic supervisor_____	<input type="checkbox"/> Feb 15	<input type="checkbox"/> Sep 15
Date submitted_____	<input type="checkbox"/> Mar 1	<input type="checkbox"/> Oct 1
	<input type="checkbox"/> Mar 15	<input type="checkbox"/> Oct 15
COM 495 Independent Study title _____	<input type="checkbox"/> Apr 1	<input type="checkbox"/> Nov 1
	<input type="checkbox"/> Apr 15	<input type="checkbox"/> Nov 15
	<input type="checkbox"/> May 1	<input type="checkbox"/> Dec 1
COM 499 Independent Project title _____		

Hours worked _____ during this report period

Work Performed

(Briefly describe what you have done in this Independent Project since your last progress report)

Skills learned

(Briefly describe what you have learned in this Independent Project so far.)

Observations/Problems

(Briefly offer any comments related to this project or note any difficulties you have encountered)

Plans/Tasks

(Briefly note what you see as your next step or tasks for this Independent Project)