

## **DRUG INTELLIGENCE OFFICER**

### **DUTIES:**

To perform crime analysis for HIDTA Task force agencies, local law enforcement and other authorized agencies for a timely and accurate picture of local drug markets, including territory, format (sales inside/outside), type of drug, price, hours of operation, organizational structure, drug-related crime - particularly violence, customers and suppliers.

To identify and monitor trends in drug trafficking or other security threats and provide police personnel with narcotics crime analysis for tactical operations, strategic planning, and manpower allocation. This will involve daily review of all local crime statistics and crime measures, particularly within the drug market; daily review of all drug arrests and seizures in the county; daily review of all drug intelligence reports in the county; monthly review of all drug abuse indicators (among others, ER admissions and treatment center admissions) in the county.

To provide operations case support for the local HIDTA-funded drug task force (one day per week) and support for special programs and projects and conducts preliminary research and analysis of major conspiracy and/or financial investigations;

To perform a variety of tasks relative to analysis of crime and related information, such as ; prepares written reports, charts, graphs, and link analysis;

To establish working relationships with counterparts in other intelligence activities to exchange pertinent information; and performs other related duties. Serve as the “hidden trafficker” point of contact for felony drug arrests in the county and throughout NY State.

Receives direct supervision from civilian or commissioned supervisory or management staff at the Erie Crime Analysis Center and general guidance from the NYPD supervisor of the HIDTA Narcotics Intelligence Unit in NYC. The Erie Crime Analysis Center serves analytical needs for local police agencies, the Erie County District Attorney's Office, New York State Police, and HIDTA agencies. Position will report to the Buffalo Police Headquarters in downtown Buffalo, NY.

Hiring is subject to successful completion of background investigation.

Equivalent to a Bachelor's degree from an accredited college or university in criminal justice, or related field. Master's Degree is desirable. Experience in performing analysis may be substituted for a degree in criminal justice or related social science field. Experience in narcotics law enforcement and intelligence analysis in Western New York is preferred.

### **Essential Skills:**

You will be evaluated to determine if you meet the minimum qualifications required; and on the extent to which your application shows that you possess the knowledge, skills, and abilities

associated with this position as defined below. When describing your knowledge, skills, and abilities, please be sure to give examples and explain how you used these skills, the complexity of the knowledge you possessed, the level of the people you interacted with, the sensitivity of the issues you handled, etc.

- 1) Research and analytical techniques used in the extraction and presentation of crime data and the development and dissemination of crime and intelligence data
- 2) Methods and principles of crime analysis, research, program analysis and report preparation
- 3) Ability to identify the relevancy of new data which would require the necessity for further examination or study.
- 4) Ability to perform research independently or in a team using available intelligence systems such as the Narcotics and Dangerous Drugs Information System (NADDIS), M/204, etc.
- 5) Computer applications, including data bases, spreadsheets, and word processing
- 6) Ability to communicate effectively orally or in writing.

Salary will be set between \$40,000-50,000 based on experience and qualifications. This is a contract position funded through HIDTA Office with no fringe benefits. Payment is through the Manhattan District Attorney's Office, New York, New York, as fiscal agent for the New York/ New Jersey HIDTA. Crime Center hours are 8:30-5:00.

Interested applicants should send application and three references to:

Jamie Giammarsì  
Erie Crime Analysis Center  
42 Franklin Street  
Buffalo, New York 14202  
Phone: 716-548-6224  
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Applicants will begin to be reviewed after July 28, 2008.