

Buffalo State College's 2009-2010 Financial Aid Timeline & Checklist

Apply for federal Pin number (same pin used in subsequent years)	December/January
Complete FAFSA on the Web (must apply each year)	February
Complete TAP on the Web after completing FAFSA (must apply each year)	February
Review and update Student Aid Report	1-2 weeks after FAFSA submitted
Awarding begins at Buffalo State	March 1 – March 15
Student submits additional documents as requested by FA office	February/March
NYS HESC sends out Tap Award notices	April*
BSC Scholarship Application Deadline (new freshmen not eligible)	April 30
Student accepts or declines loans and work-study online via Banner	April/May
First-time Federal Stafford Loan borrowers complete online Entrance Interview	April/May
Submit proof of health insurance to Weigel Health Center	May
Sign up for Time Payment Plan (if necessary)	June
Complete Federal Stafford Loan electronic MPN	June/July
Complete Federal Perkins Loan MPN or E-MPN (if applicable)	July
FA Office begins certifying Federal Stafford Loans; HESC sends disclosure notice	July/August
Pay outstanding balance on bill	July/September
Request parking permit (if applicable) and SUNY card (both can be done at orientation)	June/July/August
Work-study packets mailed to students (if applicable)	August
Request book deferment (if eligible)	Aug. 17 – Sep. 4
Submit Aid for Part Time Study Application (if applicable)	August
Sign up for Direct Deposit	August
Aid Disbursed	September/October
Submit FAFSA for next year's aid	February 2010

* This is dependent upon the state budget being passed. Historically, this can be as late as August.

Checklist

- _____ 1. I have completed the mandatory online Stafford Loan entrance interview at mapping-your-future.org.*
- _____ 2. I have completed my TAP application online at www.tapweb.org.*
- _____ 3. I have completed the electronic Master Promissory Note (E-MPN) at www.hesc.com.*
- _____ 4. My TAP award certificate has SUC Buffalo (0905) listed.
- _____ 5. My parents and I have applied for federal pin numbers at www.pin.ed.gov. *
- _____ 6. I have my SUNY card.
- _____ 7. I have submitted proof of health insurance (if currently insured).
- _____ 8. I have my parking permit.
- _____ 9. I have submitted the application to join Buffalo State College's time payment plan.
- _____ 10. I have a commuter meal card.
- _____ 11. I have signed up for Direct Deposit.
- _____ 12. I have paid any outstanding balance on my bill by the deadline.
- _____ 13. I have requested a book deferment prior to the last day of drop/add.
- _____ 14. I am enrolled at least half time (6 credits) to receive a loan.
- _____ 15. I am enrolled full-time (12 credits) without illegal repeats to receive TAP.
- _____ 16. I have submitted the Aid for Part-Time Study application by the last day of drop/add.
- _____ 17. I have completed and returned the Perkins Loan Master Promissory Note (Perkins MPN) to the Financial Aid Office or completed the electronic Perkins MPN by the deadline.
- _____ 18. I have found a work-study job using the online listings at www.buffalostate.edu/financialaid (starting in August).
- _____ 19. I am making satisfactory academic progress as outlined in the catalog.
- _____ 20. I have renewed my FAFSA (after January 1, 2010).

* These sites can all be reached by accessing the Quick Links at www.buffalostate.edu/financialaid. The pin is an electronic signature used to file the FAFSA, make online corrections to the FAFSA and check on the status of your federal application among other things.