

Student Recital Booking Form

Buffalo State College - Department of Music

This form must be completed with all of the appropriate signatures, and submitted to the Music Department office no less than 6 weeks prior to your proposed recital date. Your Pre-Recital Jury must take place at least 4 weeks prior to your recital date. If you are presenting a half recital with a partner, each recitalist must complete this form. (Please print)

Name: _____ Recital Partner: _____

Email Address: _____ Email Address: _____

Phone Number(s): _____ Phone Number(s): _____

Today's Date: _____ Proposed Recital Date: _____

Your Instrument/Voice Type _____ Partner's Instrument/Voice Type: _____

Rehearsal Date/Time: _____ Recital Venue: _____

Pre-Recital Jury: Date _____ Time _____ Location _____

If your Recital Venue is the Performing Arts Center, your performance will be recorded by PAC Staff. It is your responsibility to request a copy of the recital from the Performing Arts Center in a timely manner. If you choose an alternate venue, you will be responsible for the recording of the recital.

Do you require a piano? _____ Accompanist's Name: _____

Do you require any percussion equipment? _____ If yes, see below for required signature.

Please indicate any additional logistical concerns of which the PAC or Music Department Staff needs to be aware (such as requesting risers, reception, etc.). Please list all other additional performers and specify instrument type or voice and logistical concerns that apply.

Recital Program

You are responsible for generating a typed Recital Program, which must be approved with a signature by your applied music instructor and either the Vocal or Instrumental Coordinator and submitted to the Music Department office no later than two weeks prior to your recital date. Program notes are not allowed, however, text and translation for vocalists are acceptable.

Signatures

Recitalist

Vocal Coordinator or Instrumental Coordinator

Recital Partner

Percussion Professor (if percussion equipment is needed)

Accompanist

Additional Performers (use reverse if needed)

Applied Music Instructor

