

732 Avian Drive  
Williamsville, New York 14221  
February 11, 2007

Mr. Marcus DeWillis  
Art Director  
Artvoice  
810 Main Street  
Buffalo, New York 14202

Dear Mr. DeWillis:

I am writing to inquire if you have any graphic design positions available at Artvoice. With over 140,000 readers weekly Artvoice has excelled as Buffalo's largest alternative newsweekly. Your paper has contributed to and encourages significant change in Buffalo as a leading local news source. I look forward to the chance to become a member of such an organization. I am extremely interested in the opportunity to provide quality designs that influence your progressive, educated readership.

Through my internship in a college publications office I have acquired valuable design experience using both Mac and PC operating systems. My projects involved utilizing a variety of print and electronic media for campus publications. This experience required self-management of a number of simultaneous tasks and meticulous attention to detail while working in a creative, team environment. Also, my internship focused on a similar readership to yours: young adults. My ability to effectively communicate with this population would transfer well to Artvoice.

As a lifelong resident of Buffalo I am dedicated to promoting the area within my design concepts. I would like to be considered for a graphic design position to share my talent with Artvoice. I will follow-up during the week of February 26<sup>th</sup> to find out more about any opportunities to apply my experience and design skills within your organization. Thank you for your time.

Sincerely,

*Saadie Ralphel*

Saadie Ralphel

Enclosure