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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
**2009-2010 CALENDAR**

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**ACADEMIC CALENDAR**

**FALL SEMESTER 2009**

Graduate Orientation	Monday, August 10
First-Year Orientation	Tues., August 25 – Fri., August 28
Non-degree seeking registration	Friday, August 14
Classes Begin	Monday, August 31
Labor Day Recess (no classes)	Monday, September 7
Constitution Day & Citizenship Day	Thursday, September 17
Fall Recess (no classes)	Monday, October 12
Veterans Day Recess (no classes)	Wednesday, November 11
Thanksgiving Recess (no classes)	Wed. through Sat. November 25-28
Study Day	Friday, December 11
Critique & Evaluation Period (CEP)	Monday through Thursday December 14-17
Final Day of Fall 2009 Semester	Thursday, December 17
Emergency CEP Day	Friday, December 18

**SPRING SEMESTER 2010**

Intersemester	Monday through Friday January 4 - 22
Graduate Orientation	Monday, January 11
Martin Luther King Jr. Day (no classes)	Monday, January 18
Orientation	Thursday, January 21
Non-degree seeking registration	Friday, January 22
Classes Begin	Monday, January 25
Presidents Day Recess (no classes)	Monday, Tuesday February 15 & 16
Spring Recess (no classes)	Monday through Saturday March 29 - April 3
Study Day	Friday, May 7
Critique & Evaluation Period (CEP)	Monday through Thursday May 10-13
Final Day of Spring 2010 Semester	Thursday, May 13
Emergency CEP Day	Friday, May 14
Commencement	Saturday, May 15

**SUMMER SESSION 2010**

Session A	June 1 – June 26
Session B	June 28 – July 24
Session C	July 26 – August 14
Session I	June 1 – July 14
Session II	June 1 – August 14

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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
**2009-2010 CALENDAR**

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**FACULTY AND STAFF CALENDAR**

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**NCATE**

TBA

**FIRST-YEAR CONVOCATION**

Wednesday, August 26, 2009 (9:00 a.m. –Sports Arena)

**ACADEMIC CONVOCATION**

September 17, 2009 (Rockwell Hall- Auditorium)

**FALL OPEN HOUSE**

September 26, 2009

November 7, 2009

**HOMECOMING**

September 26, 2009

**STATE OF THE COLLEGE ADDRESS**

February 18, 2010 (Rockwell Hall)

**SPRING OPEN HOUSE**

April 10, 2010

**GRADUATE – EDUCATION INFORMATION SESSION**

February 3, 2010

**SCHOOL OF THE PROFESSION GRADUATE**

**INFORMATION SESSION**

April 14, 2010

**GRADUATE SUMMER ORIENTATION**

May 14, 2010

**FACULTY & STAFF RESEARCH & CREATIVITY**

**FALL FORUM**

Thursday, October 29, 2009 (Houston Gym)

**HONORS CONVOCATION**

April 15, 2010 (Rockwell Hall-Auditorium)

**ANNUAL STUDENT RESEARCH & CREATIVITY**

**CELEBRATION**

May 1 & 2, 2009

**EOP HONORS CONVOCATION**

Thursday, May 6, 2009

**COLLEGE COUNCIL MEETINGS** (4:00 p.m.)

October 6, 2009

December 1, 2009

March 16, 2010

April 27, 2010

**COLLEGE MEETINGS\* (Fridays, 3-5 p.m.)**

**FALL 2009**

September	4 - UUP 11- Senate 18- unscheduled 25- unscheduled
October	2- unscheduled 9 - UUP 16- Senate 23- unscheduled 30- unscheduled
November	6 - UUP 13- Senate 20- unscheduled 27- unscheduled
December	4 - UUP 11- Senate***2:00 p.m. 18- unscheduled 25- unscheduled

**SPRING 2010**

January	1- unscheduled 8- unscheduled 15- unscheduled 22- unscheduled 29- unscheduled
February	5 - unscheduled 12- Senate 19- UUP 26- unscheduled
March	5 - UUP 12- Senate 19- unscheduled 26- unscheduled
April	2- unscheduled 9 - UUP 16- Senate 23- unscheduled 30- unscheduled
May	7 - UUP 14- Senate*** 2:00 p.m. 21- unscheduled 28- unscheduled

\*No other meetings may be scheduled on these dates between 3-5 p.m.

**CHAIR MEETING (2 – 3 p.m.- CLEV 205)**

September 2, 2009  
September 30, 2009  
October 28, 2009  
November 24, 2009

**SENATE AGENDA SETTING (3 – 4 p.m. – CLEV 205)**

September 2, 2009  
September 30, 2009  
October 28, 2009  
November 24, 2009

**FACULTY PERSONNEL ACTIONS**  
(includes Librarians)  
**2009-2010**

	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
<u>PROMOTION</u>				
To Professor and To Librarian	11/20/09	1/8/10	2/5/10	3/15/10
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/26/10	4/16/10	5/14/10	6/30/10
<u>RENEWAL</u>				
Term expiring in 8/2010 after first year of service	11/16/09	12/14/09	n/a	3/1/10
Term expiring in 8/2010 after 1 year but not more than 2 years of service	10/2/09	11/6/09	n/a	12/15/09
Term expiring in 8/2011 after 2 or more years of service	2/26/10	4/16/10	n/a	6/30/10
Part-time term expiring January 2010	10/12/09	n/a	n/a	11/20/09
Part-time term expiring May 2010	3/8/10	n/a	n/a	4/15/10
<u>CONTINUING APPOINTMENT</u>	2/26/10	4/16/10	5/14/10	6/30/10
<u>SABBATICALS AND LEAVES OF ABSENCE</u>	10/30/09	11/16/09	n/a	2/1/10

\*Includes two weeks for Budget, Human Resource Management, and Faculty review

**GRANTS AND AWARDS**

**STUDENT FINANCIAL AID**

<u>DEADLINE FOR SUBMISSION TO ALBANY</u>	<u>APPLICATION</u>	<u>APPLY BY</u>
Conversations in the Disciplines	TBA	Free application for Federal Student Aid (FAFSA) Spring 2010 only
		Nov. 15, 2009
<u>COLLEGE DEADLINES</u>		
Auxiliary Services Grant		TAP for 2009-2010
Sept. 16, 2009 for fall, 2009 & spring, 2010 program proposals		May 1, 2010
BSC Application for Summer 2010 aid		May 1, 2010
Allocation Committee Funds	TBA	Free application for Federal Student Aid (FAFSA)
President's Medal	TBA	Fall/Spring 2010-2011
		March 1, 2010
SUNY Chancellor's Award	TBA	
Engel Student Humanitarian Award	TBA	Fall book deferment
		September 4, 2009
Campbell Student Leadership Award	TBA	
Who's Who Award Nominees	TBA	
Phil Santa Maria Memorial Award	TBA	
First-Year Award	TBA	Spring book deferment
		January 29, 2010
Chancellor's Award for Excellence Distinguished Teaching and Distinguished Service Professor (Nominations due to the Provost October 19, 2009)		Application deadlines are subject to change. Please contact the Financial Aid Office for information regarding changes.
President's Awards for Excellence (Nominations due to the Provost March 1, 2010) (student and faculty awards) (submission to the office of the Vice President for Student Affairs)		

**STUDENT AND INSTRUCTIONAL DEADLINES  
2009-2010**

**REGISTRATION DATES:**

	<u>FALL 2009</u>	<u>SPRING 2010</u>	<u>SUMMER 2010</u>
<u>REGISTRATION</u> Undergraduate and Graduate	April 8 – Sept. 7	Nov. 4 – Jan. 31	Begin – April 14
<u>NON-DEGREE SEEKING REGISTRATION</u> Undergraduate	Aug. 14	Jan. 8	TBA
<u>REGISTRATION ENDS</u> Undergraduate and Graduate	Sept. 7	Jan. 31	A – June 2 B – June 29 C – July 27 1 – June 2 2 – June 2
<u>CROSS REGISTRATION</u> Undergraduate and Graduate			
- Forms due	Aug. 21	Jan. 15	n/a
- Registration	Aug. 28	Jan. 22	n/a
<u>INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION</u>	Sept. 4	Jan. 29	July 27
<u>OTHER:</u> Evening Advisement Session	TBA	TBA	TBA
<u>COURSE WITHDRAWALS, PASS/FAIL APPLICATIONS</u>	Nov. 6	April 7	A – June 17 B – July 14 C- Aug. 6 1 – June 29 2 – July 20
<u>DEGREE APPLICATIONS</u> Undergraduate and Graduate	Sept. 11 (for Dec.) ** <i>(for inclusion of name in May commencement program)</i> **	Feb. 5 (for May)	Feb. 19 (for Aug.)** June 4 (for Aug.)
<u>FACULTY REQUISITIONS</u> (Textbooks)	(for spring) Oct. 2, 2009	(for summer) February 26, 2010	(for fall) February 26, 2010
<u>GRADUATE ADMISSIONS</u> (Varies by program, contact The Graduate School) - Final deadlines	(for spring) TBA	(for summer) TBA	(for fall) TBA
<u>LEAVES OF ABSENCE OTHER THAN MEDICAL, WITHDRAWAL FROM COLLEGE</u>	Dec. 11	May 7	A- June 24 B – July 22 C – Aug. 12 1 – July 12 2 – Aug. 12
<u>PROBATION APPEALS</u>	TBA	TBA	TBA
<u>REMOVAL OF INCOMPLETES</u>	Nov. 6 (from previous spring or summer)	April 7 (from previous fall)	
<u>RESIDENCE HALLS</u> Open – First-Year Students Open – New Transfer Students Open – Continuing Students Close (end of semester)	Aug. 25 Aug. 29 Aug. 29 Dec. 17	Jan. 20 Jan. 20 Jan. 23 May 13	May 30 Aug. 15
<u>SUBMISSION OF GRADES</u> Grading window opens Grading window closes – 10:00 a.m.	Dec. 14 Dec. 22	May 10 May 18	Session A - June 24 – July 1 Session B - July 22 – July 29 Session C – Aug. 12 – Aug. 19 Session 1 – July 12 – July 19 Session 2 – Aug. 12 – Aug. 19

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**MASTER SCHEDULE PREPARATION  
(Graduate and Undergraduate)  
2009-2010**

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	<u>FOR SPRING 2010</u>	<u>FOR SUMMER 2010</u>	<u>FOR FALL 2010</u>
Request and instructions for submitting course offerings sent to departments	June 22, 2009	Sept. 28, 2009	Nov. 23, 2009
Department input window	June 29 – Aug. 14, 2009	Oct. 5-16, 2009	Nov. 30, 2009- Jan. 22, 2010
Deans input window	June 29 – Aug. 21, 2009	Oct. 5-23, 2009	Nov. 30, 2009 – Jan. 29, 2010
Snapshot of master schedule on E-print reports	Sept. 11, 2009	Nov. 10, 2009	Feb. 14, 2010
Notice to administrative office to update information on web sites	Sept. 11, 2009	Nov. 10, 2009	Feb. 5, 2010
Master schedule corrections due to dean's offices	Sept. 25, 2009	Nov. 24, 2009	Feb. 26, 2010
Final course offerings viewable on web	Oct. 13, 2009	Dec. 2, 2009	March 24, 2010

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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
**2010-2011 CALENDAR**

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**ACADEMIC CALENDAR**

**FALL SEMESTER 2010**

Graduate Orientation	Monday, August 9
First-Year Orientation	TBA
Non-degree seeking registration	Friday, August 27
Classes Begin	Monday, August 30
Labor Day Recess (no classes)	Monday, September 6
Constitution Day & Citizenship Day	Friday, September 17
Fall Recess (no classes)	Monday, October 11
Veterans Day Recess (no classes)	Thursday, November 11
Thanksgiving Recess (no classes)	Wed. through Sat. November 24-27
Study Day	Friday, December 10
Critique & Evaluation Period (CEP)	Monday through Thursday December 13-16
Final Day of Fall 2010 Semester	Thursday, December 16
Emergency CEP Day	Friday, December 17

**SPRING SEMESTER 2011**

Intersemester	Monday through Friday January 3 - 21
Graduate Orientation	Monday, January 10
Martin Luther King Jr. Day (no classes)	Monday, January 17
Orientation	TBA
Non-degree seeking registration	Friday, January 21
Classes Begin	Monday, January 24
Presidents Day Recess (no classes)	Monday, Tuesday February 21 & 22
Spring Recess (no classes)	Monday through Saturday March 28 - April 2
Study Day	Friday, May 6
Critique & Evaluation Period (CEP)	Monday through Thursday May 9-12
Final Day of Spring 2011 Semester	Thursday, May 12
Emergency CEP Day	Friday, May 13
Commencement	Saturday, May 14

**SUMMER SESSION 2011**

Session A	TBA
Session B	TBA
Session C	TBA
Session I	TBA
Session II	TBA

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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
**2010-2011 CALENDAR**

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**FACULTY AND STAFF CALENDAR**

**NCATE**

TBA

**FIRST-YEAR CONVOCATION**

TBA

**ACADEMIC CONVOCATION**

September 23, 2010 (tentative)

**FALL OPEN HOUSE**

September 11, 2010

**HOMECOMING**

TBA

**STATE OF THE COLLEGE ADDRESS**

TBA

**SPRING OPEN HOUSE**

TBA

**GRADUATE – EDUCATION INFORMATION SESSION**

February 2, 2011

**SCHOOL OF THE PROFESSION GRADUATE  
INFORMATION SESSION**

April 20, 2011

**GRADUATE SUMMER ORIENTATION**

May 4, 2011

**FACULTY & STAFF SCHOLARSHIP & CREATIVITY**

**FALL FORUM**

TBA

**HONORS CONVOCATION**

April 21, 2011 (tentative)

**ANNUAL STUDENT RESEARCH & CREATIVITY  
CELEBRATION**

TBA

**EOP HONORS CONVOCATION**

TBA

**COLLEGE COUNCIL MEETINGS**

TBA

**COLLEGE MEETINGS\* (Fridays, 3-5 p.m.)**

**FALL 2010**

September	3 - UUP 10- unscheduled 17- unscheduled 24- unscheduled
October	1 - unscheduled 8 - UUP 15- unscheduled 22- unscheduled 29 - unscheduled
November	5 - UUP 12- unscheduled 19- unscheduled 26- unscheduled
December	3 - UUP 10- unscheduled 17- unscheduled 24- unscheduled 31- unscheduled

**SPRING 2011**

January	7- unscheduled 14- unscheduled 21- unscheduled 28- unscheduled
February	4 - UUP 11- unscheduled 18- unscheduled 25- unscheduled
March	4 - UUP 11- unscheduled 18- unscheduled 25- unscheduled
April	1- unscheduled 8 - UUP 15- unscheduled 22- unscheduled 29- unscheduled
May	6 - UUP 13- unscheduled 20- unscheduled 27- unscheduled

\*No other meetings may be scheduled on these dates between 3-5 p.m.

**CHAIR MEETINGS**

TBA

**SENATE AGENDA SETTING (2-3 p.m.)**

TBA

**FACULTY PERSONNEL ACTIONS**  
(includes Librarians)  
2010-2011

	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
<u>PROMOTION</u>				
To Professor and To Librarian	11/19/10	1/7/11	2/4/11	3/5/11
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/25/11	4/15/11	5/13/11	6/30/11
<u>RENEWAL</u>				
Term expiring in 8/2011 after first year of service	11/15/10	12/13/10	N/A	3/1/11
Term expiring in 8/2011 after 1 year but not more than 2 years of service	10/1/10	11/5/10	N/A	12/15/10
Term expiring in 8/2012 after 2 or more years of service	2/25/11	4/15/11	N/A	6/30/11
Part-time term expiring January 2011	10/11/10	N/A	N/A	11/20/10
Part-time term expiring May 2011	3/7/11	N/A	N/A	4/15/11
<u>CONTINUING APPOINTMENT</u>	2/25/11	4/15/11	5/13/11	6/30/11
<u>SABBATICALS AND LEAVES OF ABSENCE</u>	10/29/10	11/19/10	N/A	2/1/11

\*Includes two weeks for Budget, Human Resource Management, and Faculty review

**GRANTS AND AWARDS**

**STUDENT FINANCIAL AID**

<u>DEADLINE FOR SUBMISSION TO ALBANY</u>		<u>APPLICATION</u>	<u>APPLY BY</u>
Conversations in the Disciplines	TBA	Free application for Federal Student Aid (FAFSA) Spring 2011 only	November 15, 2010
<u>COLLEGE DEADLINES</u>		TAP for 2010-2011	May 1, 2011
Auxiliary Services Grant	TBA	BSC Application for Summer 2011 aid	May 1, 2011
Allocation Committee Funds President's Medal	TBA TBA	Free application for Federal Student Aid (FAFSA) Fall/Spring 2011-2012	March 1, 2011
SUNY Chancellor's Award	TBA		
Engel Student Humanitarian Award	TBA	Fall book deferment	September 3, 2010
Campbell Student Leadership Award	TBA		
Who's Who Award Nominees	TBA		
Phil Santa Maria Memorial Award	TBA	Spring book deferment	January 28, 2011
First-Year Award	TBA		
Chancellor's Award for Excellence Distinguished Teaching and Distinguished Service Professor (Nominations due to the Provost October 18, 2010)		Application deadlines are subject to change. Please contact the Financial Aid Office for information regarding changes.	
President's Awards for Excellence (Nominations due to the Provost March 7, 2011) (student and faculty awards) (submission to the office of the Vice President for Student Affairs)			

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**STUDENT AND INSTRUCTIONAL DEADLINES  
2010-2011**

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**REGISTRATION DATES:**

	<u>FALL 2010</u>	<u>SPRING 2011</u>	<u>SUMMER 2011</u>
<u>REGISTRATION</u> Undergraduate and Graduate	April 7 – Sept. 6	Nov. 3 – Jan. 30	Begin – April 6
<u>NON-DEGREE SEEKING REGISTRATION</u> Undergraduate	Aug. 13	Jan. 7	TBA
<u>REGISTRATION ENDS</u> Undergraduate and Graduate	Sept. 6	Jan. 30	TBA
<u>CROSS REGISTRATION</u> Undergraduate and Graduate			
- Forms due	Aug. 20	Jan. 14	N/A
- Registration	Aug. 27	Jan. 21	N/A
<u>INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION</u>	Sept. 3	Jan. 28	TBA
<u>OTHER:</u> Evening Advisement Session	TBA	TBA	TBA
<u>COURSE WITHDRAWALS, PASS/FAIL APPLICATIONS</u>	Nov. 5	April 6	
<u>DEGREE APPLICATIONS</u> Undergraduate and Graduate	Sept. 10 (for Dec.) <i>** (for inclusion of name in May commencement program)**</i>	Feb. 4 (for May)	Feb. 18 (for Aug.**) June 3 (for Aug.)
<u>FACULTY REQUISITIONS</u> (Textbooks)	(for spring) September 17, 2010	(for summer) February 25, 2011	(for fall) February 25, 2011
<u>GRADUATE ADMISSIONS</u> (Varies by program, contact The Graduate School) - Final deadlines	(for spring) TBA	(for summer) TBA	(for fall) TBA
<u>LEAVES OF ABSENCE OTHER THAN MEDICAL, WITHDRAWAL FROM COLLEGE</u>	Dec. 10	May 6	TBA
<u>PROBATION APPEALS</u>	TBA	TBA	TBA
<u>REMOVAL OF INCOMPLETES</u> (from previous spring or summer)	Nov. 5	April 6 (from previous fall)	N/A
<u>RESIDENCE HALLS</u> Open Close (end of semester)	TBA	TBA	TBA
<u>SUBMISSION OF GRADES</u> Grading window opens Grading window closes – 10:00 a.m.	Dec. 13 Dec. 21	May 9 May 17	TBA

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**MASTER SCHEDULE PREPARATION  
(Graduate and Undergraduate)  
2010-2011**

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	<u>FOR SPRING 2011</u>	<u>FOR SUMMER 2011</u>	<u>FOR FALL 2011</u>
Request and instructions for submitting course offerings sent to departments	June 21, 2010	Sept. 20, 2010	Nov. 29, 2010
Department input window	June 28- Aug. 13, 2010	Sept. 27 – Oct. 8, 2010	Dec. 6, 2010 – Jan. 21, 2011
Deans input window	June 28 – Aug. 20, 2010	Sept. 27 – Oct. 15, 2010	Dec. 6, 2010- Jan. 28, 2011
Snapshot of master schedule on E-Print reports	Sept. 13, 2010	Oct. 29, 2010	Feb. 18, 2011
Notice to administrative office to update information on web sites	Sept. 13, 2010	Nov. 12, 2010	Feb. 18, 2011
Master schedule corrections due to dean’s offices	Sept. 27, 2010	Nov. 12, 2010	Feb. 25, 2011
Final course offerings viewable on web	Oct. 13, 2010	Dec. 2, 2010	March 23, 2011

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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
*Tentative 2011-2012 CALENDAR*

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**ACADEMIC CALENDAR**

**FALL SEMESTER 2011**

Graduate Orientation	Monday, August 8
First-Year Orientation	TBA
Non-degree seeking registration	Friday, August 26
Classes Begin	Monday, August 29
Labor Day Recess (no classes)	Monday, September 5
Constitution Day & Citizenship Day	Saturday, September 17
Fall Recess (no classes)	Monday, October 10
Veterans Day Recess (no classes)	Friday, November 11
Thanksgiving Recess (no classes)	Wed. through Sat. November 23-26
Study Day	Friday, December 9
Critique & Evaluation Period (CEP)	Monday through Thursday December 12-15
Final Day of Fall 2011 Semester	Thursday, December 15
Emergency CEP Day	Friday, December 16

**SPRING SEMESTER 2012**

Intersemester	Monday through Friday January 2 - 20
Graduate Orientation	TBA
Martin Luther King Jr. Day (no classes)	Monday, January 16
Orientation	TBA
Non-degree seeking registration	Friday, January 20
Classes Begin	Monday, January 23
Presidents Day Recess (no classes)	Monday, Tuesday February 20 & 21
Spring Recess (no classes)	Monday through Saturday March 26 – March 31
Study Day	Friday, May 4
Critique & Evaluation Period (CEP)	Monday through Thursday May 7-10
Final Day of Spring 2011 Semester	Thursday, May 10
Emergency CEP Day	Friday, May 11
Commencement	Saturday, May 12

**SUMMER SESSION 2011**

Session A	TBA
Session B	TBA
Session C	TBA
Session I	TBA
Session II	TBA

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STATE UNIVERSITY COLLEGE AT BUFFALO

Tentative 2011-2012 CALENDAR

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FACULTY AND STAFF CALENDAR

NCATE

TBA

FIRST-YEAR CONVOCATION

TBA

ACADEMIC CONVOCATION

September 22, 2011 (tentative)

FALL OPEN HOUSE

September 10, 2011

HOMECOMING

TBA

STATE OF THE COLLEGE ADDRESS

TBA

SPRING OPEN HOUSE

TBA

GRADUATE – EDUCATION INFORMATION SESSION

TBA

SCHOOL OF THE PROFESSION GRADUATE

INFORMATION SESSION

TBA

GRADUATE SUMMER ORIENTATION

TBA

FACULTY & STAFF SCHOLARSHIP & CREATIVITY

FALL FORUM

TBA

HONORS CONVOCATION

April 19, 2012 (tentative)

ANNUAL STUDENT RESEARCH & CREATIVITY

CELEBRATION

TBA

EOP HONORS CONVOCATION

TBA

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COLLEGE COUNCIL MEETINGS

TBA

COLLEGE MEETINGS\* (Fridays, 3-5 p.m.)

FALL 2011

September 2 - UUP  
9- unscheduled  
16- unscheduled  
23- unscheduled  
30- unscheduled  
October 7 - UUP  
14- unscheduled  
21- unscheduled  
28- unscheduled  
November 4 - UUP  
11- unscheduled  
18- unscheduled  
25- unscheduled  
December 2 - UUP  
9 - unscheduled  
16- unscheduled  
23- unscheduled  
30- unscheduled

SPRING 2012

January 6- unscheduled  
13- unscheduled  
20- unscheduled  
27- unscheduled  
February 3 - UUP  
10- unscheduled  
17- unscheduled  
24- unscheduled  
March 2 - UUP  
9 - unscheduled  
16- unscheduled  
23- unscheduled  
30- unscheduled  
April 6 - UUP  
13- unscheduled  
20- unscheduled  
27- unscheduled  
May 4 - UUP  
11- unscheduled  
18- unscheduled  
25- unscheduled

\*No other meetings may be scheduled on these dates between 3-5 p.m.

CHAIR MEETINGS

TBA

SENATE AGENDA SETTING (2-3 p.m.)

TBA

**FACULTY PERSONNEL ACTIONS**  
(includes Librarians)  
*Tentative 2011-2012*

	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
<u>PROMOTION</u>				
To Professor and To Librarian	11/18/11	1/6/12	2/3/12	3/15/12
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/24/12	4/20/12	5/18/12	6/30/12
<u>RENEWAL</u>				
Term expiring in 8/2012 after first year of service	11/14/11	12/12/11	N/A	3/1/12
Term expiring in 8/2012 after 1 year but not more than 2 years of service	10/7/11	11/4/11	N/A	12/15/11
Term expiring in 8/2013 after 2 or more years of service	2/24/12	4/20/12	N/A	6/30/12
Part-time term expiring January 2012	10/14/11	N/A	N/A	11/20/11
Part-time term expiring May 2012	3/5/12	N/A	N/A	4/15/12
<u>CONTINUING APPOINTMENT</u>	2/24/12	4/20/12	5/18/12	6/30/12
<u>SABBATICALS AND LEAVES OF ABSENCE</u>	10/28/11	11/18/11	N/A	2/1/12

\*Includes two weeks for Budget, Human Resource Management, and Faculty review

**GRANTS AND AWARDS**

**STUDENT FINANCIAL AID**

<u>DEADLINE FOR SUBMISSION TO ALBANY</u>		<u>APPLICATION</u>	<u>APPLY BY</u>
Conversations in the Disciplines	TBA	Free application for Federal Student Aid (FAFSA) Spring 2012 only	November 15, 2011
<u>COLLEGE DEADLINES</u>		TAP for 2011-2012	May 1, 2012
Auxiliary Services Grant	TBA	BSC Application for Summer 2012 aid	May 1, 2012
Allocation Committee Funds	TBA	Free application for Federal Student Aid (FAFSA)	
President's Medal	TBA	Fall/Spring 2012-2013	March 1, 2012
SUNY Chancellor's Award	TBA		
Engel Student Humanitarian Award	TBA	Fall book deferment	September 2, 2011
Campbell Student Leadership Award	TBA		
Who's Who Award Nominees	TBA		
Phil Santa Maria Memorial Award	TBA		
First-Year Award	TBA	Spring book deferment	January 27, 2012
Chancellor's Award for Excellence Distinguished Teaching and Distinguished Service Professor (Nominations due to the Provost October 17, 2011)		Application deadlines are subject to change. Please contact the Financial Aid Office for information regarding changes.	
President's Awards for Excellence (Nominations due to the Provost March 5, 2012) (student and faculty awards) (submission to the office of the Vice President for Student Affairs)			

**STUDENT AND INSTRUCTIONAL DEADLINES**  
*Tentative 2011-2012*

**REGISTRATION DATES:**

	<u>FALL 2011</u>	<u>SPRING 2012</u>	<u>SUMMER 2012</u>
<u>REGISTRATION</u> Undergraduate and Graduate	April 6 – Sept. 5	Nov. 2 – Jan. 29	Begin – April 11
<u>NON-DEGREE SEEKING REGISTRATION</u> Undergraduate	Aug. 12	Jan. 6	TBA
<u>REGISTRATION ENDS</u> Undergraduate and Graduate	Sept. 5	Jan. 29	TBA
<u>CROSS REGISTRATION</u> Undergraduate and Graduate			
- Forms due	Aug. 19	Jan. 13	N/A
- Registration	Aug. 26	Jan. 20	N/A
<u>INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION</u>	Sept. 2	Jan. 27	TBA
<u>OTHER:</u> Evening Advisement Session	TBA	TBA	TBA
<u>COURSE WITHDRAWALS, PASS/FAIL APPLICATIONS</u>	Nov. 4	April 4	TBA
<u>DEGREE APPLICATIONS</u> Undergraduate and Graduate	Sept. 9 (for Dec.) **(for inclusion of name in May commencement program)**	Feb. 3 (for May)	Feb. 17 (for Aug. **) June 1 (for Aug.)
<u>FACULTY REQUISITIONS</u> (Textbooks)	(for spring) September 16, 2011	(for summer) February 24, 2012	(for fall) February 24, 2012
<u>GRADUATE ADMISSIONS</u> (Varies by program, contact The Graduate School) - Final deadlines	(for spring) TBA	(for summer) TBA	(for fall) TBA
<u>LEAVES OF ABSENCE OTHER THAN MEDICAL, WITHDRAWAL FROM COLLEGE</u>	Dec. 9	May 4	TBA
<u>PROBATION APPEALS</u>	TBA	TBA	TBA
<u>REMOVAL OF INCOMPLETES</u> (from previous spring or summer)	Nov. 4	April 4 (from previous fall)	N/A
<u>RESIDENCE HALLS</u> Open Close (end of semester)	TBA	TBA	TBA
<u>SUBMISSION OF GRADES</u> Grading window opens Grading window closes – 10:00 a.m.	Dec. 12 Dec. 20	May 7 May 15	TBA TBA

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**MASTER SCHEDULE PREPARATION**  
**(Graduate and Undergraduate)**  
*Tentative 2011-2012*

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	<u>FOR SPRING 2012</u>	<u>FOR SUMMER 2012</u>	<u>FOR FALL 2012</u>
Request and instructions for submitting course offerings sent to departments	June 20, 2011	Sept. 26, 2011	Nov. 28, 2011
Department input window	June 27- Aug. 12, 2011	Oct. 3 – 21, 2011	Dec. 5, 2011 – Jan. 20, 2012
Deans input window	June 27 – Aug. 19, 2011	Oct. 3 – 28, 2011	Dec. 5, 2011- Jan. 27, 2012
Snapshot of master schedule on E-Print reports	Sept. 13, 2011	Nov. 10, 2011	Feb. 17, 2012
Notice to administrative office to update information on web sites	Sept. 13, 2011	Nov. 10, 2011	Feb. 17, 2012
Master schedule corrections due to dean's offices	Sept. 27, 2011	Nov. 28, 2011	Feb. 24, 2012
Final course offerings viewable on web	Oct. 13, 2011	Dec. 2, 2011	March 21, 2012
Printed schedule distributed to departments	N/A	TBA	N/A

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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
***Tentative 2012-2013 CALENDAR***

**ACADEMIC CALENDAR**

**FALL SEMESTER 2012**

Orientation	Tuesday, August 21
Non-degree seeking registration	Friday, August 10
Graduate Orientation	TBA
Classes Begin	Monday, August 27
Labor Day Recess (no classes)	Monday, September 3
Constitution Day & Citizenship Day	Wednesday, September 17
Fall Recess (no classes)	*Monday, October 8
Veterans Day Recess (no classes)	Sunday, November 11
Veteran's Day Observed (no classes)	Monday, November 12
Thanksgiving Recess (no classes)	Wed. through Sat. November 21-24
Study Day	Friday, December 7
Critique & Evaluation Period (CEP)	Monday through Thursday December 10-13
Final Day of Fall 2012 Semester	Thursday, December 13
Emergency CEP Day	Friday, December 14

**SPRING SEMESTER 2013**

Intersemester	Monday through Friday January 7 - 25
Graduate Orientation	TBA
Orientation	Thursday, January 24
Non-degree seeking registration	Friday, January 25
Martin Luther King Jr. Day (no classes)	Monday, January 21
Classes Begin	Monday, January 28
Presidents Day Recess (no classes)	Monday, Tuesday February 18-19
Spring Recess (no classes)	Monday through Saturday April 1- 6
Study Day	Friday, May 10
Critique & Evaluation Period (CEP)	Monday through Thursday May 13 -16
Final Day of Spring 2013 Semester	Thursday, May 16
Emergency CEP Day	Friday, May 17
Commencement - Undergraduate	Saturday, May 18

**SUMMER SESSION 2012**

Session A	TBA
Session B	TBA
Session C	TBA
Session I	TBA
Session II	TBA

**\* The Instruction and research Committee recommends that the College hold classes on what would be regularly scheduled as Fall Recess during fall semesters in which the calendar dictates the loss of three Mondays for classes. This practice would begin Monday, October 8, 2012, the next year in which the phenomenon would occur.**

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**STATE UNIVERSITY COLLEGE AT BUFFALO**  
*tentative 2012-2013 CALENDAR*

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**FACULTY AND STAFF CALENDAR**

**FIRST-YEAR CONVOCATION**

TBA

**HOMEcomings/FAMILY WEEKEND**

TBA

**FALL OPEN HOUSE**

TBA

**ACADEMIC CONVOCATION**

September 20, 2012 (tentative)

**FACULTY/STAFF RESEARCH & CREATIVITY**

**FALL FORUM**

TBA

**STATE OF THE COLLEGE ADDRESS**

TBA

**SPRING OPEN HOUSE**

TBA

**GRADUATE – EDUCATION INFORMATION SESSION**

TBA

**SCHOOL OF THE PROFESSION GRADUATE**

**INFORMATION SESSION**

TBA

**GRADUATE SUMMER ORIENTATION**

TBA

**GRADUATE SCHOOL AWARDS**

**CEREMONY & DINNER**

TBA

**HONORS CONVOCATION**

April 18, 2013 (tentative)

**EOP HONORS CONVOCATION**

TBA

**COLLEGE COUNCIL MEETINGS**

TBA

**COLLEGE MEETINGS\* (Fridays, 3-5 p.m.)**

**FALL 2012**

September 7- unscheduled  
14- unscheduled  
21- unscheduled  
28- unscheduled  
October 5- unscheduled  
12- unscheduled  
19- unscheduled  
26- unscheduled  
November 2- unscheduled  
9- unscheduled  
16- unscheduled  
23- unscheduled  
30- unscheduled  
December 7- unscheduled  
14- unscheduled  
21- unscheduled  
28- unscheduled

**SPRING 2013**

January 4- unscheduled  
11- unscheduled  
18- unscheduled  
25- unscheduled  
February 1- unscheduled  
8- unscheduled  
15- unscheduled  
22- unscheduled  
March 1- unscheduled  
8- unscheduled  
15- unscheduled  
22- unscheduled  
29- unscheduled  
April 5- unscheduled  
12- unscheduled  
19- unscheduled  
26- unscheduled  
May 3- unscheduled  
10- unscheduled  
17- unscheduled  
24- unscheduled  
31- unscheduled

\*No other meetings may be scheduled on these dates between 3-5 p.m.

**CHAIR MEETINGS (2 p.m. GC 205)**

**AGENDA SETTING MEETING (3 p.m. GC 205)**

**FACULTY PERSONNEL ACTIONS**  
(includes Librarians)  
*Tentative 2012-2013*

	<u>TO DEAN</u>	<u>TO PROVOST*</u>	<u>TO PRESIDENT</u>	<u>NOTIFICATION</u>
<u>PROMOTION</u>				
To Professor and To Librarian	11/16/12	1/11/13	2/8/13	3/15/13
To Associate Professor and To Senior Assistant Librarian and To Associate Librarian	2/22/13	4/19/13	5/17/13	6/30/13
<u>RENEWAL</u>				
Term expiring in 8/2013 after first year of service	11/12/12	12/10/12	N/A	3/1/13
Term expiring in 8/2013 after 1 year but not more than 2 years of service	10/5/12	11/2/12	N/A	12/15/12
Term expiring in 8/2014 after 2 or more years of service	2/22/13	4/19/13	N/A	6/30/13
Part-time Term expiring January 2013	10/12/12	N/A	N/A	11/20/12
Part-time Term expiring May 2013	3/4/13	N/A	N/A	4/15/13
<u>CONTINUING APPOINTMENT</u>	2/22/13	4/19/13	5/17/13	6/30/13
<u>SABBATICALS AND LEAVES OF ABSENCE</u>	10/26/12	11/16/12	N/A	2/1/13

\*Includes two weeks for Budget, Human Resource Management, and Faculty review

**GRANTS AND AWARDS**

DEADLINE FOR SUBMISSION TO ALBANY

Conversations in the Disciplines TBA

COLLEGE DEADLINES

Auxiliary Services Grant TBA  
Allocation Committee Funds TBA

President's Medal Award TBA  
SUNY Chancellor's Award TBA  
Engel Student Humanitarian Award TBA  
Campbell Student Leadership Award TBA  
Who's Who Award Nominees TBA  
Phil Santa Maria Memorial Award TBA  
First-Year Awards TBA

Chancellor's Award for Excellence  
Distinguished Teaching and Distinguished Service Professor  
(Due to the Provost October 15, 2012)

President's Awards for Excellence  
(Due to the Provost March 4, 2013)  
(student and faculty awards)  
(submission to the office of the Vice President for Student Affairs)

**STUDENT FINANCIAL AID**

APPLICATION

APPLY BY

Free application for Federal Student Aid (FAFSA)  
Spring 2013 only Nov. 15, 2012

TAP for 2012-2013 May 1, 2013  
BSC application for Summer 2013 aid May 1, 2013

Free application for Federal Student Aid (FAFSA)  
Fall/Spring 2013-2014 March 1, 2013

Fall book deferments Aug. 27, 2012

Spring book deferments Feb. 1, 2013

Application deadlines are subject to change. Please contact the Financial Aid Office for information regarding changes.

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**STUDENT AND INSTRUCTIONAL DEADLINES**  
*Tentative 2012-2013*

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REGISTRATION DATES:

	<u>FALL 2012</u>	<u>SPRING 2013</u>	<u>SUMMER 2013</u>
<u>REGISTRATION</u> Undergraduate and Graduate	April 11 – Sept 3	Oct. 31 – Feb. 1	Begin – April 10
<u>NON-DEGREE SEEKING REGISTRATION</u> Undergraduate	Aug. 10	Jan. 11	TBA
<u>REGISTRATION ENDS</u> Undergraduate and Graduate	Sept. 3	Feb. 1	TBA
<u>CROSS REGISTRATION</u> Undergraduate and Graduate - Forms due - Registration	Aug. 17 Aug. 24	Jan. 18 Jan. 25	n/a n/a
<u>INDEPENDENT STUDY, PROJECT, COURSE BY CONTRACT APPLICATION</u>	Aug. 31	Feb. 1	July 20
<u>OTHER:</u> Evening Advisement Session	TBA	TBA	TBA
<u>COURSE WITHDRAWALS AND PASS/FAIL APPLICATIONS</u>	Nov. 2	April 10	TBA
<u>DEGREE APPLICATIONS</u> Undergraduate and Graduate	Sept. 14 (for Dec.) <i>(**For inclusion of name in May Commencement program**)</i>	Feb. 8 (for May)	Feb. 22 (for Aug.)** June 7 (for Aug.)
<u>FACULTY REQUISITIONS</u> (Textbooks)	(for spring) September 21, 2012	(for summer) February 22, 2013	(for fall) February 22, 2013
<u>GRADUATE ADMISSIONS</u> (Varies by program, contact The Graduate School) Final deadlines	(for spring) Oct. 1	(for summer) March 1	(for fall) May 1
<u>LEAVES OF ABSENCE OTHER THAN MEDICAL, WITHDRAWAL FROM COLLEGE</u>	Dec. 7	May 10	TBA
<u>PROBATION APPEALS</u>	TBA	TBA	TBA
<u>REMOVAL OF INCOMPLETES</u>	Nov. 2 (from previous spring or summer)	April 10 (from previous fall)	N/A
<u>RESIDENCE HALLS</u> Open First Year Resident Students Open Continuing Residence Students Close (end of semester)	Aug. 22 Aug. 23 Dec. 11	Jan. 25 Jan. 25 May 14	May 23 May 23
<u>SUBMISSION OF GRADES</u> Grading window opens  Grading window closes – 10:00 a.m.	Dec. 10  Dec. 18	May 13  May 21	TBA  TBA

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**MASTER SCHEDULE PREPARATION**  
**(Graduate and Undergraduate)**  
*Tentative 2012-2013*

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	<u>FOR SPRING 2013</u>	<u>FOR SUMMER 2013</u>	<u>FOR FALL 2013</u>
Request and instructions for submitting course offerings sent to departments	June 25, 2012	Oct. 1, 2012	Nov. 26, 2012
Department input window	July 2, 2012 – Aug. 17, 2012	Oct. 8, 2012 – Oct. 19, 2012	Dec. 3, 2012- Jan. 25, 2013
Deans input window	July 2, 2012 – Aug. 24, 2012	Oct. 8, 2012- Oct. 26, 2012	Dec. 3, 2012 – Feb. 1, 2013
Snapshot of master schedule on E-print reports	Sept. 14, 2012	Nov. 12, 2012	Feb. 22, 2013
Notice to administrative offices to update information on web sites	Sept. 14, 2012	Nov. 12, 2012	Feb. 22, 2013
Master schedule corrections due to dean's offices	Sept. 28, 2012	Nov. 27, 2012	Mar. 1, 2013
Final course offerings viewable on web	Oct. 16, 2012	Dec. 4, 2012	Mar. 20, 2013