

**PDS Advisory Council Meeting Minutes**  
**August 7, 2008**  
**8:00-10:30**  
**Bacon Hall 116B, Buffalo State College**

**Attendance:** Leslie Day, Tom Sadowski, Nanci Monaco, Nancy Chicola, Lori Quigley, Barbara Smith, Robin Zahm, and Amy Bianchi Henchey attended the meeting.

1. **Approval of the July 8, 2008 Minutes:** The minutes from the July 8, 2008 Advisory Council Meeting were approved with a minor correction to section on minute approval.
2. **Old Business:**
  - a. Goals:
    - i. The council reviewed the previous 3 year plan and discussed goals met and not yet met as well as those that are ongoing propositions.
    - ii. The council began making suggestions for the new three year plan (2008-20011). These included completing previously unmet goals, discussions with the Dean's office regarding PDS governance and the internal search for the PDS field placement director, putting secondary and MIITC in Taskstream, surveying recent graduates and those with jobs for suggestions and satisfaction, best practices discussions and journal selections. We will do walk arounds to solicit more suggestions from the Consortium at the retreat in September.
    - iii. Suggestions included making a unit wide connection for goals
  - b. Retreat Planning Review
    - i. September 26, 2008, 8-3, Erie 1 BOCES, large room and 4 breakout rooms
    - ii. Breakfast and Lunch – similar to last year provided by Tastefully Yours
    - iii. Response to Intervention – Keynote by Theresa Janczak - \$500
    - iv. Action Research Presentations – have 8, want 4 more
    - v. Schedule/Program same as usual – morning business meeting, presentations, lunch, keynote, wrap up, evaluations
    - vi. Want to survey impact again
    - vii. Invitations will be mailed shortly
    - viii. Need to ask Project Flight for books
    - ix. Lori will ask what CEURE involvement will be
    - x. Leslie will ask D. McCarthy for ACEI volunteers
    - xi. Consider on-line evaluation
3. **New Business:**
  - a. 9 Essentials of PDS: The council divided into groups of 2 and worked on one of the essentials; 1 – Dave Henry, 2- Robin Zahm, and Nanci Monaco, 3 – Nancy Chicola and Lori Quigley; 4-Barbara Smith and Tom Sadowski, 8-

Carla Longo and Leslie Day; need to start 5,6,7. Work on these will continue at the Consortium meeting and future Advisory Council meetings. Leslie will get updates from NAPDS regarding their exploration at the Aug. 3<sup>rd</sup> meeting in New Orleans.

b. Announcements:

- i. Federal Teacher Grant information will be available soon
- ii. Meeting schedule is posted
  1. Fall Meetings: September 26, 2008 (RETREAT), November 7, 2008 (TBA), December 5, 2008 (Makowski)
  2. Spring Meetings: February 27, 2009 (Poplar), April 24, 2009 (Como Park, Lancaster)
- iii. Put the PDS website on course syllabi
- iv. Link the PDS website from the SOE website
- v. Save future documents as PDF
- vi. NAPDS Newsletter article was accepted and will be published in September issue
- vii. Possible commendation from NCATE for Standards #3 and #4
- viii. Consultant hired for help with NCATE Standards #1 and #2

4. **Adjournment:** The meeting was adjourned at 10:30 am.

Respectfully submitted by Leslie Day, PDS Director