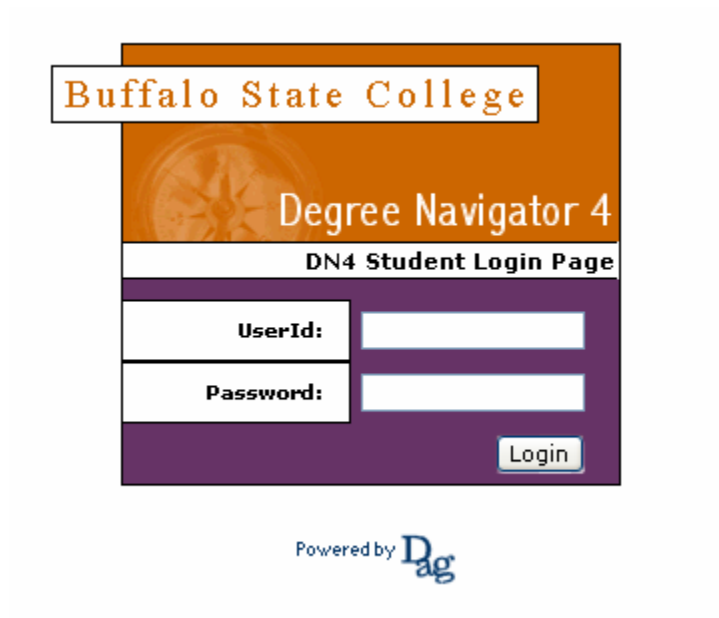


A Student's Introduction to

Buffalo State College's



Degree Navigator 4

Questions, Comments? Please email:
audit@buffalostate.edu

Revision Date: January 20th, 2005

INTRODUCTION TO DEGREE NAVIGATOR:

Degree Navigator is Buffalo State's Advanced Degree Audit System.

It provides:

- Easy, web-enhanced access to audit data
- Simple graphics-enriched audit display and program review
- Extension of audit services to all Buffalo State Students

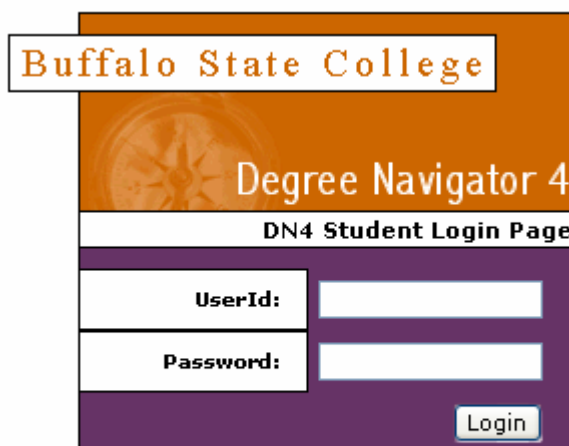
Degree Navigator was chosen to provide a seamless interface with Buffalo State's other developing web-based information systems. This introduction will acquaint you with the basics of Degree Navigator, *including its display of course catalog information, departmental program information, and individual student audits.*

HOW TO ACCESS DEGREE NAVIGATOR

Degree Navigator is designed to use on the web. Rather than typing commands, you "point and click" your way through Degree Navigator.

<http://audit.buffalostate.edu/DN4student/>

After loading the above address you will be prompted with a login window.



Buffalo State College

Degree Navigator 4

DN4 Student Login Page

UserId:

Password:

Login

LOGGING ON:

To Log on, enter your student-email/NT username in lowercase in the User ID box and the first six digits of your social security number in the Password box.

Please Note, if you do not know your student username, you may go to Computing and Technology's Username lookup at:

<http://bscintra.buffalostate.edu/accounts/userlookup.asp>

The User Id is the username that is assigned to you for email, SABRE, and Blackboard access; your password for Degree Navigator is always the first six digits of your social security number.

Once you have entered this information you click "login", you will see your name appear below the Help Box along with the degree program you are enrolled in.

The screenshot shows the Buffalo State College user interface. At the top left, the text "Buffalo State College" is displayed in a purple header. To the right of this header is a "Logout" button. Below the header is a navigation bar with several menu items: "SEARCH", "GENERAL EDUCATION", "PROFILE", "NOTES", and "HELP". The main content area is mostly blank, with a purple sidebar on the right side. The sidebar contains the following text: "Biology, Brenda F.", "Degree: ; B.A. in Biology (0725)", "(BA10C;BAGEC;0725)", and a link for "Student Transcript".

Next, click on the desired degree to navigate to that degree program.

Biology, Brenda F.
[Degree: ; B.A. in Biology \(0725\)](#)
[\(BA10C;BAGEC;0725\)](#)

Notice how Brenda F. Biology is currently enrolled in the Degree: B.A. in Biology (0725).

If you are a student that is enrolled in more than one degree, taking a minor, or in a concentration you will have those choices as well.

Click on the Degree you are enrolled in, and it takes you to the standard program display for your selected program:

The screenshot shows the Buffalo State College website interface. At the top, there is a navigation bar with links for SEARCH, GENERAL EDUCATION, PROFILE, NOTES, and HELP. A Logout button is in the top right corner. The main content area is titled "PROGRAM REQUIREMENTS, 1/19/2005" and includes a PRINT REPORT icon. Below this, there is a "Degree Description" section with a dropdown menu set to "Degree Description" and a "Visualize Degree" link. The "Version" is set to "20003" with an "Apply" button, and the "Credits" are listed as "123". The "Requirements" section is divided into two parts: "Requirement V1: General Education - App/Sci/Tech - Types : GE" and "Requirement V2: General Education - Arts - Types : GE". Each requirement includes a total credit requirement and a list of course options. On the right side, a purple sidebar contains the student's name "Biology, Brenda F.", the degree information "Degree: ; B.A. in Biology (0725) (BA10C;BAGEC;0725)", and a link for "Student Transcript".

To view your progress toward this program (the degree audit), use the drop down menus and select a report: the most common one is Audit – Full report.

This screenshot shows the same Buffalo State College program requirements page, but with the "Degree Description" dropdown menu open. The menu options are: "Degree Description", "Audit - Mini Report", "Audit - Full Report" (which is highlighted in blue), "Audit - Audit Sheet Report", and "Audit - Exception Report". The "Version" is now set to "20002" and the "Credits" are "123".

After selecting a report (we will choose Audit – Full Report), you will then see your audit display:

Buffalo State College Logout

SEARCH | GENERAL EDUCATION | PROFILE | NOTES | HELP

FULL REPORT, 1/19/2005 PRINT REPORT

Full Report: Audit - Full Report [Visualize Degree](#)

Version: 20003

Non Visual Requirements

Requirement	Minimum	Maximum	Applied	Status
BSC quality point average	2		3.42	✓
Upper-Division	45		42	
Campus Residency	32		32	✓
Major Residency	6		6	✓
Major GPA	2		3.47	✓

BIOLOGY, BRENDA F.: biolbf18
56 of 123 credits are complete
Degree: ; B.A. in Biology (0725)(BA10C;BAGEC;0725); (123 credit(s))
20002

Requirements

Requirement V1: General Education - App/Sci/Tech - Types : GE
A total of 6 credits from { [List B Applied Science and Technology \(T\) courses](#) }
• with at least 6 credits from { [List B Applied Science and Technology \(T\) courses](#) }

Biology, Brenda F.
Degree: ; B.A. in Biology (0725)
(BA10C;BAGEC;0725)

[Student Transcript](#)

This is a report of the visual and non visual requirements needed to complete this program of study.

COURSE INFORMATION:

To reveal course information:

Course Code HIS107
Credits 3
Version *.*

HISTORY OF AMERICAN LIFE II

HIS107
HISTORY OF AMERICAN LIFE II
3, 3/0; CS V1
The new South; reunion, readjustment, and constitutional freedoms; the West; the economic revolution; the urban society; politics in the Gilded Age; America's emergence as a world power; the Progressive Era; World War I and its aftermath; the 1920s; the New Deal; from isolationism to globalism; World War II; postwar adjustments; the Kennedy and Johnson years; resurgent Republicanism. Students may take either HIS 101 or HIS 107, but not both. Credit will be given for only one of these courses.

If you click on the course that you have taken or are currently registered for, you can view full details on the registration information and course description.

DEPT

SELECT

[Close](#)

Other functions of the student audit include Student Transcript and an Island Display.

STUDENT TRANSCRIPT:

Click on the Student Transcript to view a complete list of the course work.

Biology, Brenda F.
 Degree: ; B.A. in Biology
 (0725)
 (BA10C;BAGEC;0725)

[Student Transcript](#)

Courses Completed				
Term	Course	Credits	Grade	Special
20023				
	SPA201	3	A	
20022				
	BIO303	4	A-	TR , TFR_NCCCC_BIO255
	BIO315	4	B+	TR , TFR_UB_BIO309
20013				
	BIO214	4	A	
	ENG102	3	A	
	PAR100	3	D	
	PHY111	4	E	
20011				
	BIO116	4	A-	
	CHE112	4	A-	
	CIS111	3	B+	
	MAT161	4	A	
20003				
	BIO115	4	B+	
	CHE111	4	B	
	CIS101	3	A	
	ENG101	3	P	
	LANG1	0	P	HS , TFR_EX_HS_SPA101

This opens a listing that can be printed by following your browser's instructions. The special field indicates transfer courses with a TR, TFR indicator, the institution code (such as NCCC), and the catalog number of the course. For example, BIO303 is a Transfer course from NCCC, and at NCCC the course was called BIO255.

This is not an official transcript. To obtain an official transcript contact the transcript office in Moot Hall 210 or 878-4002

ISLAND DISPLAY:

To view the graphics-based audit report, go back to where you picked the "Full Report" for Brenda and click on "Visualize Degree".

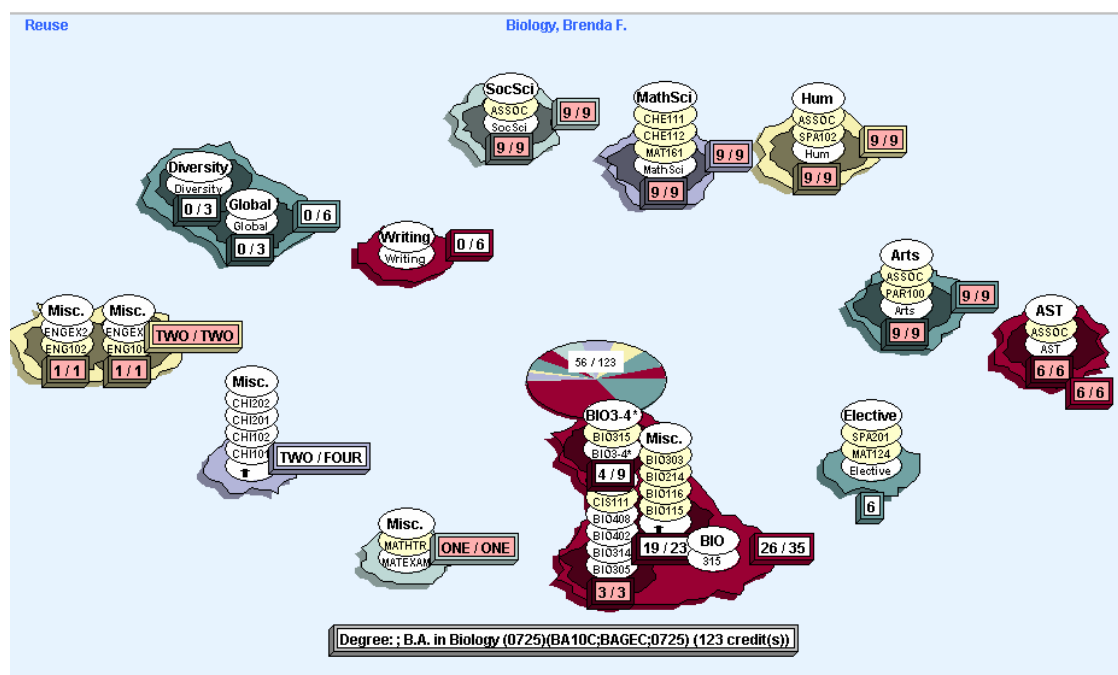
The courses that the student has taken appear on the islands toward which they are being applied (click on ocean for a different view).

Completed courses are *aged yellow*

Current registrations are shaded *mint green*

Selected courses are shaded in *dark khaki*

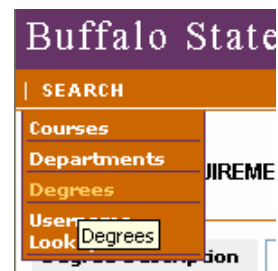
You can get a quick overview of your progress by looking at the shaded and unshaded areas.



MODELING OTHER DEPARTMENTAL REQUIREMENTS:

It is very easy to view your progress toward other major/minor programs in Degree Navigator.

To do so, select Degree's from the search drop down menu as pictured.



DEGREE SEARCH

Keywords:

Show records at a time

This will open the Degree Search page: here you can enter a key word, such as Math, French, or in this case **Computer Information Systems**. Clicking search will then open a list of degrees that contain the search criteria.

To see how your courses will translate under a different degree:

1. First click on the desired Degree from the list. This will open the degree requirements.
2. Then use the drop down menu and select a report.

You are now viewing how your previous coursework fill the new degree.

DEGREE SEARCH

Keywords:

Show records at a time

Matches Found: 5

1. [B.S. in Computer Information Systems \(0825\) \(20033-\)](#)
2. [Minor in Computer Information Systems \(1825\) \(20033-\)](#)
3. [Pre-Computer Information Systems \(0824\) \(20033-\)](#)
4. [Second major in Computer Information Systems \(2825\) \(20033-\)](#)
5. [Second major in Pre-Computer Information Systems \(2824\) \(20033-\)](#)

To return to the actual program, click on the correct Degree.

Logging out of Degree Navigator:

To log out, simply click the Log out button and close your internet browser.

