

TEU TASKSTREAM POLICY

TaskStream LAT: Learning Achievement Tool

Buffalo State College teacher education programs collect and document candidate performance using an online tool called *TaskStream*. TaskStream enables faculty and administrators to assess individual candidate progress and overall program performance across the Teacher Education Unit. Constantly reviewing and improving the quality of these programs is essential to preparing highly qualified teacher education candidates' ability to positively impact P-12 student learning. The Teacher Education Unit is accredited by the National Council of Accreditation of Teacher Education (NCATE).

In this course, all candidates are required to submit particular assignments via TaskStream; these assignments include the following: **[insert required TaskStream assignment(s) here]**. ***These assignments must be submitted via TaskStream. Candidates failing to submit required assignments via TaskStream will earn an Incomplete course grade (I) until the work is completed and (appropriately) submitted.*** All candidates must be enrolled in their program on TaskStream within 30 days of beginning the course. All required TaskStream course assignments must be submitted on TaskStream by the end of the semester.

If candidates have never previously used TaskStream at Buffalo State or if candidates are registered in a different teacher education program, they will need to create a personal user account. The course instructor will provide an account activation key code. Once candidates have created their accounts, candidates will not need to repeat this process. Candidate enrollment will automatically be carried over into subsequent semesters.

If candidates have used TaskStream at Buffalo State in the past and are continuing in the same program, candidates must make sure that their accounts are still active and that they are enrolled in the correct program. Candidates must use the instructor provided codes if necessary. Candidates are responsible for keeping the account activation key code in a secure spot for future reference. Key codes can only be provided by Buffalo State College.

Additional information, including a schedule of webinars designed to guide candidates through the TaskStream registration process and work submission processes, is available from the course instructor. Candidates should to contact TaskStream directly (1-800-311-5656 or online at www.taskstream.com) for assistance. Limited on-campus support is available by emailing BSCTaskStreamHelp@buffalostate.edu.