

**ALL WORKSHOP REQUESTS MUST BE  
MADE AT LEAST 14 DAYS BEFORE  
REQUESTED DATE**

Buffalo State College  
Health Promotion Workshop Request Form

Thank you for choosing the Health Promotion Office for your programming needs. Please fill out this form and someone from the Health Promotion Office will contact you to confirm your workshop request.

Workshops can be held anytime between 8:00am and 10:00pm Monday through Friday, and between 3:00pm – 10:00pm on Sundays. However, if there is another time you would like, and we are available, we will accommodate you.

PLEASE PRINT CLEARLY! IF WE CAN NOT READ WE CAN NOT CONTACT YOU

ALL FORMS CAN BE RETURN TO THE HEALTH PROMOTION OFFICE, PORTER  
HALL, LOWER LEVEL, ROOM 14H.

Date of Application	
Name of Contact Person	
Phone Number	
Email	
Workshop Request Date	First Choice:          Second Choice:
Workshop Request Time	First Choice:          Second Choice:
Workshop Requesting (refer to brochure for complete descriptions)	<p style="text-align: center;">Check One</p> <input type="checkbox"/> Sex Tac Toe <input type="checkbox"/> A Girlfriends Guide to Women’s Health <input type="checkbox"/> Stop Wiggin Out! Managing Stress in College <input type="checkbox"/> Risky Behaviors <input type="checkbox"/> Staying Safe on Campus <input type="checkbox"/> You are What You Eat <input type="checkbox"/> Other _____
Workshop location (it is the responsibility of the person requesting workshop to secure a location)	
Organization Name/or Campus Department (if applicable)	